

MEETING MINUTES

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| Project Name: IPRS | Doc. Version No: 1.0 | Status: Final |
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 5/18/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

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| <ul style="list-style-type: none"> x Sharlene Bryant x Cathy Bennett x Cheryl McQueen Shannon Johnson Gary Imes x Joyce Sims Paul Carr Rick Debell x Thelma Hayter x Eric Johnson | Others: <ul style="list-style-type: none"> Tim Sullivan x Trenton Hardy x Sandy Flores X Sara Parks x Mike Frost X Linda Smith x Myran Harris x Carlisa Stallings |
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Attendees:

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| <ul style="list-style-type: none"> x Alamance-Caswell x Albemarle x Catawba x Centerpoint Crossroads x Cumberland x Durham x Eastpointe x Edgecombe-Nash x Foothills x Guilford X Johnston x Lee-Harnett Mecklenburg x Neuse x New River | <ul style="list-style-type: none"> Onslow x OPC x Pathways x Pitt x Riverstone x Roanoke-Chowan x Rockingham x Sandhills/Randolph SE Center x SE Regional x Smoky Mountain x Tideland x VGFW x Wake x Western Highlands Wilson-Greene |
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Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
 - Review May13th checkwrite results**
 - Upcoming checkwrites:** May 20, June 3, 10, 17th
 - Tim Sullivan:** Update Medicaid issues
 - BugCentral Status**
 - Key CSRs**
 - Operations Support:** File Maintenance, Security, and Help Desk
 - Area Programs joining this week:**
2. **Area Programs**
 - Roll call
 - Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
 - Review May 13th checkwrite results, Upcoming checkwrite (cut-off-dates) – May 20, June 3, 10, 17th
 - Pop-Group Hierarchy “MAJORS” has been changed and is on the DM website.
 - Registration form for DMH IPRS afternoon seminar sent on 5-9-05.
RSVP by 5-20-05.
Reminder: June’s “Outpatient Behavioral Health Provider Expansion Seminar” Registration
 - DMA Seminar Registration form - <http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf>
 - Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating.
 - May '05 Special bulletin - <http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf>
 - Cut off for Non-HIPAA Complaint Transaction
 - CSM users need to do format testing on CAS segment.
 - IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell
 - MMIS Updates - Tim Sullivan & Shannon Johnson
 - Medicaid Questions or Concerns
 - Updates to Roll Call?
 - Any other area program questions/comments?
 - DMH and/or EDS concluding remarks.

Next Meeting: May 18, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

| Item No. | Topics |
|-----------------|--|
| 1. | Review May 13th checkwrite results – |
| 2. | Upcoming Checkwrites (cut-off dates) - May 20, June 3, 10, 17th |
| 3. | Tim Sullivan & Shannon Johnson- Update Medicaid issues – |
| 4. | Bug Central Status: 2 bugs in customer review |
| 5. | Key CSRs: DPE high priority. Will follow up with Jamie about getting letters out on Monday. |
| 6. | Operations Support – File Maintenance, Security – May26th we will be having our monthly team building from 11:30am – 1:30pm and will send out notification. |

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
|-----------------|--|
| 1. | Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.) |
| 2. | Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue. |
| 3. | Review May 13th checkwrite results; Upcoming checkwrite (cut-off dates): May 20, June 3, 10, and 17th. Send in adjustments by 6/1 or use compliant 837. |

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
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| 4. | <p>Agenda items</p> <p>Registration form for DMH IPRS afternoon seminar sent on 5-9-05. RSVP by 5-20-05. We received a response from half of your regarding the IPRS afternoon session. If you still wish to attend, please respond and let us know so we can gather sufficient amount of handouts. Eric will send an additional email for those who have not yet responded.</p> <p><i>Reminder:</i> June's "Outpatient Behavioral Health Provider Expansion Seminar" Registration</p> <ul style="list-style-type: none"> • DMA Seminar Registration form - http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf • Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating. • May '05 Special bulletin - http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf <p>Cutoff for Non-HIPAA Compliant Transactions – Please have all your testing complete by August. DMA will not accept non-compliant transactions.</p> <p>CSM users need to do format testing on CAS segment – We still need Crossroads to complete this task, so we will be giving them a call. The MAP change will go in on Monday.</p> <p>IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell</p> <p>Q: Bonnie (Centerpoint) – We submitted some “John Doe” claims which ended up denying. Any idea why this happened?</p> <p>A: Send to IPRS Q & A.</p> <p>Q: Tom (Western Highlands) – After 6/17 if we identify payment made in error can we submit refund?</p> <p>A: Last year we requested that you submit adjustments after 6/17 for refunds to go back into state funds for claims from previous fiscal year.</p> <p>Q: Agnes (Cumberland) – Voids are fine but replacements we can do for adults. Is this correct?</p> <p>A: Yes.</p> <p>Q: Tom (Western Highlands) – What about new day claims?</p> <p>A: We need to verify date of birth and send out an alert to everyone.</p> <p>Q: Tina (OPC) – Are voids okay for adults and children or just adults?</p> <p>A: Adults and children.</p> <p>Q: Angela (Sandhills) – Will you send confirmation that you’ve received our registrations?</p> <p>A: Eric will send them this afternoon.</p> <p>Q: Kay (Eastpointe) – I received confirmation for the morning session. Do we need to register again for the afternoon session?</p> <p>A: Yes – you will need to register for each session separately.</p> <p>C: Kay (Eastpointe) – I still have not received a response regarding the 1551 denial I faxed to Shannon.</p> <p>A: We will relay this message to Shannon who was not able to attend the meeting this morning.</p> <p>Q: Gina (Catawba) – Any update on EOB 79?</p> <p>A: That has been corrected and you can resubmit.</p> <p>Q: Cheryl (Edgecombe Nash) – Recipient eligibility Inquiry – who do we contact about who maintains this inquiry?</p> <p>A: Go through your County DSS office.</p> <p>Q: Tom (Western Highlands) – Have you heard if the TNC target pop has been discontinued?</p> <p>A: No we have not.</p> |
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ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No.**

Q: Terry (Eastpointe) – Request to move money from one pop group to another, is there anyway to confirm it has been moved?

A: No.

Q: Naomi (Guilford) – CAS segment – has it been turned on?

A: May 23rd is the turn on date.

Q: Naomi (Guilford) – during the Medicare seminar in Hickory, I heard that 90782 was replaced with G code G0-351. Have you heard this?

A: We will follow up with Medicaid and get back with you on this.

Tim Sullivan & Shannon Johnson – MMIS Updates --**Medicaid Questions or Concerns**

6. **Updates to Roll Call?**
7. **Any other area program questions/comments:**
8. **DMH and/or EDS Concluding Remarks:**

Action Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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Issue Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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III.

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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